

**SINGAPORE HISTORY GALLERY GUIDED TOUR FOR SCHOOLS – ENQUIRY**

Thank you for your interest to visit the Singapore History Gallery.

To allow us to assist you better in your booking enquiry, please provide information of your intended visit in the table below:

<b>Date of Visit:</b> ddmmyy		<b>Time of Visit:</b> 0000hrs (last tour request at 1530hrs)	
<b>Name of School:</b>			
<b>Education Level:</b>	<input type="checkbox"/> Primary 5 / 6 <input type="checkbox"/> Secondary 1 / 2 / 3 / 4 / 5 <input type="checkbox"/> Junior College 1 / 2	<input type="checkbox"/> Polytechnic / University <input type="checkbox"/> Others (please specify):	
<b>Objective(s) of the Visit:</b>	<input type="checkbox"/> Primary Social Studies Field-based Learning <input type="checkbox"/> Lower Secondary Historical Investigation <input type="checkbox"/> Civics and Character Education <input type="checkbox"/> National Education	<input type="checkbox"/> Total Defence Day <input type="checkbox"/> Racial Harmony Day <input type="checkbox"/> Post-examination Learning Journey <input type="checkbox"/> Others (please specify):	
<b>Contact Person:</b>			
<b>Contact No.</b>	(HP)		(O)
<b>Email Address:</b>			
<b>No. of Students:</b>			
<b>No. of Teachers/Facilitators:</b>			
<b>Contact(s) of Teacher(s) / Facilitator(s) accompanying Students: (if available)</b>	1) Name: HP:	2) Name: HP:	
<b>Additional Information / Requests (if any)</b>			

\* This is not a confirmation of your booking. Please complete the above and email this form to [nhb\\_nm\\_hospitality@nhb.gov.sg](mailto:nhb_nm_hospitality@nhb.gov.sg) at least 4 weeks in advance of your intended date of visit. Our Visitor Services officer will contact you within 3 working days.

**Please note:**

1. Guided tours to the Singapore History Gallery are recommended for students Primary 5 and above.
2. Other workshops and tours suitable [for students of lower levels](#) are also available.
3. The Singapore History Gallery Guided Tour for Schools is approximately an hour long and conducted in English only.
4. Due to the limited availability of guides, we can only accommodate a maximum of 45 students per booking, 1 guide to 15 students.

## **Terms and Conditions**

1. Guided tours are complimentary for 100% Govt Schools (Pri, Sec, ITE, JC, Poly) and International Schools with NHB Membership.
2. Guided tour fees for all other schools are \$150 per guide, 15 students to a guide, up to a maximum of 45 students each booking.
3. Gallery [admission fees](#) apply separately. Admission into the Permanent Galleries is free for Singaporeans and Permanent Residents as well as teachers and students from international schools in Singapore with an NHB International Schools membership. Admission charges will apply for students and teachers who are non-Singaporeans and non-Permanent Residents. Admission charges will also apply for all visitors into Special Exhibitions.
4. Requests for guided tours are subject to the capacity of our galleries and availability of guides. To ensure that your students and all other visitors have a fruitful visit, the museum reserves the right to schedule an alternative time for your guided tour. When your guide has been confirmed, you will be advised on guide(s) and admission fees, as well as payment modes. Payment for the guided tour has to be received within 5 working days from the day of notification to confirm your tour. Once payment is made, you will receive a Confirmation Form with information to ensure your group visit proceeds smoothly.
5. Any cancellation or changes must be made in writing at least 5 working days in advance. No refunds will be given for cancellations made less than 5 working days in advance or for no-shows. For schools that enjoy complimentary guided tours, a \$50 administration fee will be levied for cancellations made less than 5 working days in advance or for no-shows.
6. If no prior booking has been made and you do not receive a Confirmation Form from our Visitor Services officer, your group will not be allowed to join our daily scheduled tours or enter the galleries until a later time for capacity control reasons.
7. If you have students on wheelchairs, do inform us at the booking stage so that we can make arrangements to ensure a smooth visit.