**National Museum of Singapore**

**Venue Rental Request Form**

Thank you for your interest in our venues.

Please complete the form and send it in to nms\_bd@nhb.gov.sg, we will get back to you within 3 working days.

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| **Name of Requestor:**  | **Contact No:** |
| **Organisation:** |
| **Event Date:** \*Booking calendar only open 6 months before | **Time of Event:** | **Target Audience:****Target Capacity:** |
| **Preferred Venue/s:**[ ]  **Gallery10**[ ]  **Longer Concourse**[ ]  **Seminar Room**[ ]  **Shorter Concourse**[ ]  **Terrace & Courtyard**[ ]  **The Salon**  | [ ]  **Activity Space**[ ]  **Gallery Theatre**[ ]  **Gallery Theatre Foyer**[ ]  **Glass Atrium**[ ]  **The Canyon**[ ]  **The Platform** |
| **Set up Arrangement:**[ ]  **Banquet Style** [ ]  **Cocktail Style** [ ]  **Theatre Style** [ ]  **Workshop Style** [ ]  **Others\*****\*Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Event Description and Tentative Programme Outline:** |
| **How did you found out about us?**  |