**SCHOOL GROUP VISIT ENQUIRY**

Thank you for your interest to visit the National Museum of Singapore.

To allow us to assist you better in your visit enquiry, please provide more information of your intended visit in the table below:

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| **Date of Visit:** |  | **Time of Visit:** |
| **Name of School:** | | |

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| --- | --- | --- |
| **Education Level:** | □ Kindergarten 1 / 2  □ Primary 1 / 2 / 3 / 4 / 5 / 6  □ Secondary 1 / 2 / 3 / 4 / 5  □ Junior College 1 / 2 | □ Polytechnic / University  □ Others (please specify): |
| **Objective(s) of the Visit:** | □ Primary Social Studies Field-based Learning  □ Lower Secondary Historical Investigation  □ Civics and Character Education  □ National Education | □ Total Defence Day  □ Racial Harmony Day  □ Post-examination Learning Journey  □ Others (please specify): |

|  |  |  |
| --- | --- | --- |
| **Contact Person:** |  | |
| **Contact No.** | (HP) | (O) |
| **Email Address:** |  | |
| **No. of Students:** |  | |
| **No. of Teachers/Facilitators:** |  | |
| **Contact(s) of Teacher(s) /**  **Facilitator(s) accompanying**  **Students:** (if available) | 1. Name:   HP: | 1. Name:   HP: |
| **Galleries to Visit:** | **PERMANENT GALLERIES**  □ **Singapore History Gallery** **(Level 1)**  □ **Life in Singapore Galleries (Level 2)**  □ Modern Colony (1925 to 1935)  □ Surviving Syonan (1942 to 1945)  □ Growing Up (1955 to 1965)  □ Voices of Singapore (1975 to 1985)  **SPECIAL EXHIBITION**  □ ***In an Instant: Polaroid at the Intersection of Art and Technology*** | |
| **Additional Information /**  **Requests (if any)** |  | |

\* This is not a confirmation of your booking. Please complete the above and email this form to nhb\_nm\_hospitality@nhb.gov.sg at least 3 weeks in advance. Our Visitor Services officer will contact you within 3 working days.

**Please note:**

1. A minimum ratio of 1 teacher or facilitator to 20 students is recommended. For a more meaningful visit, we encourage a ratio of 1 teacher or facilitator to 10 students.
2. Admission into the Permanent Galleries is free for Singaporeans and Permanent Residents as well as teachers and students from international schools in Singapore with an NHB International Schools membership. [Admission fees](http://nationalmuseum.sg/visitor-information) will apply for students and teachers who are non-Singaporeans and non-Permanent Residents. [Admission fees](http://nationalmuseum.sg/visitor-information) will also apply for all visitors into Special Exhibitions.

**Terms and Conditions**

1. For capacity control and to ensure that your students and all other visitors have a fruitful visit to the museum, we reserve the right to schedule a suitable time for your group to visit the museum.
2. All visitors will need to obtain admission tickets from the Visitor Services counter at the ground floor of the museum before entering the galleries. More information to ensure your group visit proceeds smoothly will be provided once your booking is confirmed and you receive a Confirmation Form from us.
3. If no prior booking has been made and you do not receive the Confirmation Form from our Visitor Services officer, your group will not be allowed to enter the galleries until a later time for capacity control reasons.
4. All cancellations or changes must be made in writing at least 5 working days in advance. A $50 administration fee will be levied for cancellations made less than 5 working days in advance or for no-shows.
5. Educators are advised to make a preparatory visit to the museum. This will allow you to plan the necessary logistics and be familiar with our location, galleries and facilities.
6. If you have students on wheelchairs, do inform us at the booking stage so that we can make arrangements to ensure a smooth visit.